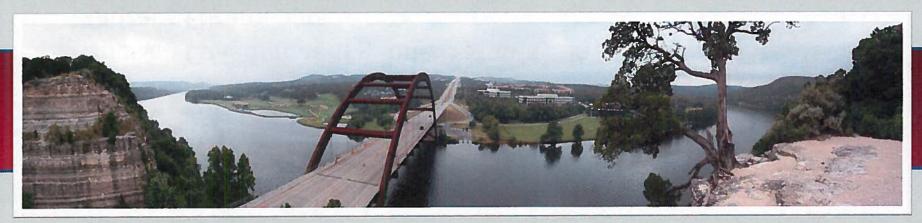


Austin City Council Saturday Citizens Forum Recommendations



Presented by

Ray Baray, Acting Chief of Staff
Shirley Gentry, City Clerk
Deborah Thomas, Law Department

ITEM FROM COUNCIL

Council adopted Resolution No. 20120308-037 on March 8, 2012, which directed the City Manager to:

- (1) coordinate with the City Clerk and the City Attorney to conduct a Special Called meeting one Saturday in 2012 for a three-hour Citizens Forum, and
- (2) report back to City Council on the actual costs of the event so that it may consider scheduling more in the future.



DIRECTION FROM COUNCIL TO DATE

- Allow for posted <u>AND</u> open communications from citizens
- Allow for discussion with citizens during the forum
- Ensure public promotion of the event
- Forum should be recorded
- Cost impact should be limited
- Date of Forum October 27th, 9 a.m. to 12 noon



MEETING FORMAT

AGENDA

- 1. Introductory Remarks by Mayor & Council
- 2. General Citizens Communication
- 3. Open Citizens Communication
- 4. Adjourn



SPEAKER SIGN-UP

General Citizen Communication

- Maximum of 20 individuals can sign-up to speak
- Must register in advance
- Sign-up period (10/13 10/20)
- Can speak for 3 minutes
- No donation of time

Open Citizen Communication

- Number of speakers limited by length of meeting
- Do not have to register in advance
- Sign-up on the day of the forum
- Can speak for 3 minutes
- No donation of time



PUBLIC NOTIFICATION

Residents will be notified of the Forum in several ways:

- City's Website <u>www.austintexas.gov</u>
- City's Facebook and Twitter accounts
- Announcements on Channel 6
- Staff recommends mentioning the Forum at upcoming Work Sessions and Council Meetings.



FISCAL IMPACT

Cost of Saturday Citizens Forum:

CTM Digital Me	dia Support	-	\$ 155

Channel 6 Production Staffing - \$ 90

Closed-Captioning - \$ 385

Building Services Staffing - \$ 194

Security - \$ 634

Utilities - \$ 200

TOTAL = \$1,658



TIMELINE

- October 10 first release of media announcements
- October 11 Mayor announces Forum at Council Meeting
- October 13 beginning of speaker sign-up
- October 16 Mayor announces Forum at Work Session
- October 18 Mayor announces Forum at Council Meeting
- October 20 end of speaker sign-up
- October 22 posting of Forum agenda
- October 27 date of Forum

QUESTIONS?

Presented by

Ray Baray, Acting Chief of Staff

City Manager's Office

Shirley Gentry, City Clerk

Office of the City Clerk

Deborah Thomas, Division Chief

Law Department

